



Foster County Public Health Board of Health (BOH)

Meeting Agenda

Wednesday, April 24th, 2024

Foster County Public Health | In-Person

881 Main Street, Carrington ND 58421

All members who are present are asked to sign the attendance sheet.

BOH Members: Dr. Jay Bauer, DDS Holly Zieman, RN Jacqui Nelson, PA-C
Scott Beumer, Commissioner Shelley Kollman, RN Health Officer - open

Others Present:

Recurring Business

- A. Call Meeting to Order
- B. Review/Update BOH Member Contact Information
- C. Approval of prior meeting minutes
- D. Approval of monthly finances
- E. Additional agenda items & approval of agenda

Old Business

- A. **Staffing:**
 1. **Open position**
 2. **Health Officer position** - payment
- B. **Financials & Advisory Board Updates**
 1. **HR training**
 2. **Advisory Board**
 3. **Complete County Level FUND Transfers:**
 4. **FCPH Website:**
 5. **Salary Scales/COLA/Step Raises:**
 6. **Merit-based Bonus vs Retention Bonus:**
 7. **PHIG Funding:**

New Business

- A. **Job Descriptions/Roles:**
- B. **Strategic Plan for FCPH:**
- C. **Janitor Position:** Options moving forward – Lorraine & Rick Vanwey
- D. **Other program updates:**
- E. **Next Meeting Date:** Wednesday, July 17th, 2024, at 5:15 pm at FCPH

***Please RSVP the office: 652-3087
We need a quorum to hold our meeting. Thank you!***